

## **Special Needs Policy**

### ***Purpose***

- To be able to recognise children who require additional support.

### ***Responsibility***

- Head Teacher to ensure that this policy is implemented.

### ***General***

- The school shall appoint an SEN (Special Education Needs) Co-ordinator.
- The school shall adopt the LEA's code of practice on identification and assessment SEN.

### ***Procedure***

- Children with known SEN prior to entry shall be admitted after extensive consultation between parents, committee and staff.
- These children will be observed, monitored and records kept to ensure individual progress
- The staffing ratio shall be 1 teacher to 6 children where there is child with SEN in the group.
- Funds shall be sought externally to support children with SEN.
- Expert assistance from therapists, health visitors, psychologists, social workers, paediatricians and other experts shall be sought as required.
- The staff shall be encouraged to attend training courses arranged externally and internally.

Reviewed: September 2016

Next Review: September 2017