

Behaviour Policy

Leicester Community Academy recognises that good behaviour is essential for a well-ordered school in which individuals feel secure and teaching and learning may take place. Pupils must be aware of the current school rules and the principles behind them, the desirability of self-discipline and the duty to consider others' rights as well as their own. From this policy it is intended that staff respond to all cases of bad behaviour in a consistent and appropriate manner.

Pupils:

- Should obey the school rules introduced to them by means of tutor periods, assemblies, and re-enforced in the course of the school day.
- Follow the rules stated in the 'CLASSROOM CODE OF CONDUCT' displayed in all classrooms.
- Are responsible for their own actions and should exercise moral judgement.
- Should be truthful and own-up to their wrongdoing.
- Will be taken on school trips only if they have shown a willingness to behave well.
- Should report all instances of bullying.

Staff:

- Should treat pupils/students in a professional manner.
- Should praise pupils, commending them for hard work, commitment, co-operation, helpfulness, improvement and excellence, celebrating their achievements.
- Should take any complaint of bullying seriously.
- In exceptional circumstances, should send the pupil to the Office, and should send another pupil later on to check that the pupil has arrived.

Exclusions

The Head Teacher may decide to exclude pupils for:

- Actual or potential physical violence by the pupil towards other pupils or adults in the school community.
- Disruptive behaviour such as that which might prevent the proper conduct of a class or classes, seriously interfere with the learning opportunities of others or lead to a breakdown in school discipline.
- Conduct which would endanger other pupils.
- Continuously being given detentions.
- Continuing failure to complete lesser school punishments such as detentions.
- Illegal activities on school site.
- Continuing failure to adhere to the school rules.

Parents are expected to support the school when their child is given an after-school detention, is placed on report or is excluded from school.

Discipline sessions

Leicester Community Academy recognises that misbehaviour takes place sometimes and will make every effort that pupils do not misbehave. Pupils will be advised about their attitude and behaviour in class and sometimes a department's discipline procedure will need to be invoked. Pupils who misbehave will be made to sit in a discipline session. Discipline sessions will take place on Wednesdays after school for half an hour.

A system of disciplinary steps will be used. The purpose of the steps is to signal our concern to the pupil that his behaviour is unacceptable. The steps are as follows:

1. Warning number 1.
2. Warning number 2.
3. Internal report for 2 weeks.
4. Meeting between Head Teacher and parents.
5. Meeting between Head Teacher and parents.

Leicester Community Academy - (The charity Leicester Educational Trust runs the school Leicester Community Academy)

The steps are not necessarily incremental; pupils may be placed onto Step 3 for example as a result of a very serious incident without having to have gone from Step 1 to Step 2. Similarly a pupil on Step 2 who responds very well may be taken off the step system altogether.

Detention classes

Pupils with incomplete class work/homework in their relevant subjects will have to attend after-school detention classes. Notes will be sent to parents in advance advising them of the date & time.

Searching, screening and confiscation

Staff may lawfully search electronic devices, without consent or parental permission, if there is a suspicion that the pupil has a device prohibited by school rules, or the staff member has good reason to suspect the device may be used to:

- Cause harm
- Disrupt teaching
- Break school rules
- Commit an offence
- Cause personal injury
- Damage property

Any data, files or images that are believed to be illegal must be passed to the police as soon as practicable, including pornographic images of children, without deleting them.

Any data, files or images that are not believed to be unlawful, may be deleted or kept as evidence of a breach of the school's behaviour policy.

Reviewed: December 2017

Next Review: December 2018